

**Selection - 2022 Intake**  
**Structured Curriculum Vitae Scoring Guidelines**  
**Surgical Education & Training in Vascular Surgery**

Medical Expertise and Technical Expertise
<b>Surgical and Medical Experiences (evidentiary documentation required) Maximum 6 points</b>
<ol style="list-style-type: none"> <li>1. Rotations shorter than 10 weeks are not scored.</li> <li>2. Rotations that are mandatory eligibility requirements are not scored.</li> <li>3. Private assisting terms are not scored.</li> <li>4. Rotations which are not undertaken on a full-time basis will be adjusted pro rata.</li> <li>5. Scoring will only consider terms undertaken in the 3 <u>clinical</u> years* immediately prior to the closing date of applications.</li> <li>6. Rotations arranged for after the closing date in the year of application will not be scored.</li> <li>7. A rotation in cardiology, cardiothoracic surgery, general surgery, ENT, plastic surgery, neurosurgery, orthopaedics, urology, vascular surgery, ICU or emergency medicine is scored <b>1 point</b> per 10 weeks.</li> <li>8. Rotations in 2020 which included COVID-19 related medical service (either in part or full) are scored at <b>1 point</b> per 10 weeks.</li> <li>9. Applicants must provide proof of rotations in the form of a letter of confirmation from the hospital or employer. The letter must specify the rotation specialty, rotation dates and any leave. A contract, letter of appointment or a roster will not be considered sufficient evidence and the corresponding rotations will not be scored.</li> <li>10. Documentation not provided on organisational letterhead or signed will not be accepted and the rotation will not be scored.</li> <li>11. <b>A maximum of 6 points can be awarded for Surgical and Medical Experiences.</b></li> </ol> <p><i>*applicants may apply for an extension due to approved interruptions to training e.g. maternity leave or personal illness.</i></p>
<b>RACS Skills Courses (evidentiary documentation required) Maximum 2 points</b>
<ol style="list-style-type: none"> <li>1. Scoring only considers RACS accredited skills courses attended in the 4 years immediately prior to the closing date of applications.</li> <li>2. Scoring for courses only includes accredited RACS courses related to professional development in clinical and technical competencies (EMST, CCrISP, ASSET, TIPS, CLEAR) or recognised equivalent courses.</li> <li>3. For each course applicants must <b>provide evidence of attendance</b>. If evidence is not included in the application the course will not be scored.</li> <li>4. From March 2020 onwards, scoring will consider courses registered for and cancelled due to COVID or changed to virtual format, if documentary evidence of course payment and cancellation is provided.</li> <li>5. Each course is scored <b>0.5 point</b>.</li> <li>6. Courses must be undertaken post completion of medical school.</li> <li>7. <b>A maximum of 2 points can be awarded for RACS Skills Courses.</b></li> </ol>
Scholar and Teacher
<b>Qualifications (evidentiary documentation required) Maximum 4 points</b>
<ol style="list-style-type: none"> <li>1. Scoring only includes higher degrees recognised by Australian and New Zealand Universities and successfully completed at the time of application.</li> <li>2. Scoring does not include primary medical qualifications (MBBS, MD or overseas equivalent) and only applies to medical qualifications.</li> <li>3. A completed PhD or doctorate is scored <b>4 points*</b></li> <li>4. A completed Master's degree by dissertation is scored <b>3 points*</b>.</li> <li>5. A completed Master's degree by coursework is scored at <b>2 points*</b>.</li> <li>6. If an applicant has successfully completed &gt;6 months fulltime equivalent study towards a higher degree or completed a higher degree qualification that is less than a masters (eg graduate diploma) then it is scored <b>1 point*</b>.</li> <li>7. FRACS (or other specialty training eg RACP recognised by the AHPRA and AMC as completed specialist training) is scored at <b>2 points</b>.</li> <li>8. &gt;3 years in RACS SET Program withing another specialty (not completed but standards meet) is scored at <b>1 point</b>.</li> <li>9. Applicants must provide documentary evidence in the form of a certificate or letter of completion and final mark.</li> <li>10. <b>A maximum of 4 points can be awarded for Qualifications.</b></li> </ol> <p><i>*not scored if part of already scored in another higher degree.</i></p>

<b>Publications (evidentiary documentation required) Maximum 8 points</b>
<ol style="list-style-type: none"> <li>1. Scoring only includes publications relevant to medicine in the five years immediately prior to the closing date of application.</li> <li>2. Scoring only includes publications accepted for publication in a peer reviewed publication indexed on MEDLINE and excludes abstracts or letters to the editor.</li> <li>3. Each publication can only be scored once. For any articles in e-journals, evidence of the peer reviewed policy must be provided.</li> <li>4. Publications which have a sufficiently similar topic to that of a presentation listed on the application will only be scored once. The greater score will apply.</li> <li>5. A case report (including 'perspective' or 'how I do it' publication) is scored <b>1 point (up to a maximum of 2 points)</b> if the applicant is the first author.</li> <li>6. A peer reviewed journal article or book chapter where the applicant is the first author is scored <b>2 points</b>.</li> <li>7. A peer reviewed journal article or book chapter where the applicant is not the first author is scored <b>1 point</b>.</li> <li>8. Acceptable documentary evidence is a copy of the publication or official acceptance letter clearly stating the publication acceptance, journal name and date.</li> <li>9. <b>A maximum of 8 points can be awarded for Publications.</b></li> </ol>
<b>Presentations (evidentiary documentation required) Maximum 8 points</b>
<ol style="list-style-type: none"> <li>1. Scoring only includes presentations relevant to medicine in the five years immediately prior to the closing date of applications and the applicant must be first author and named presenter.</li> <li>2. Where a score has been given for a presentation or course that forms part of a meeting program, no further points will be awarded for attendance at that meeting.</li> <li>3. Scoring only includes presentations at scientific meetings or conferences subject to peer-reviewed abstract selection (includes posters). Applicants must provide evidence of peer-review / abstract acceptance policy.</li> <li>4. Presentations which have sufficiently similar topics or that have been presented at more than one scientific meeting or conference will only be scored once.</li> <li>5. Presentations which have a sufficiently similar topic to that of a publication listed on the application will only be scored once. The greater score will apply.</li> <li>6. Each presentation at a Specialty state committee, RACS state committee meeting, or regional NZ specialty meeting is scored <b>1 point</b>.</li> <li>7. Each presentation at a national, Australasian, or international meeting is scored <b>1 point</b>.</li> <li>8. Each poster is scored <b>0.5 point</b> if applicant is the first author (a maximum of <b>1 point</b> will be awarded for posters).</li> <li>9. After March 2020, virtual presentations, e-posters or webinar formats will be acceptable for scoring. Planned presentations cancelled due to the impact of COVID-19 will be scored provided evidence of acceptance is provided, evidence of conference cancellation is provided and there was no option for virtual presentation.</li> <li>10. Acceptable documentary evidence is confirmation of presentation on conference organiser letterhead, a program booklet extract, or certificate of completion from the conference organiser.</li> <li>11. <b>A maximum of 8 points can be awarded for Presentations.</b></li> </ol>
<b>Teaching (evidentiary documentation required) Maximum 2 points</b>
<ol style="list-style-type: none"> <li>1. Clinical or anatomy teaching is scored <b>1 point</b>, if the applicant has a formally recognised role (eg clinical tutor) outside of the applicants regular clinical appointment, and teaching is conducted on a regular basis, equivalent to 2hrs/weekly for 6 months duration and 2 points for teaching equivalent to 2hrs/weekly for 12 months duration.</li> <li>2. Teaching must have occurred within 5 years immediately prior to the closing date of applications.</li> <li>3. Documentary evidence in the form of an accompanied letter stipulating the university affiliation, teaching description, and time commitment including dates of service is required.</li> <li>4. <b>A maximum of 2 points can be awarded for Teaching.</b></li> </ol>
<b>Professional Development, Achievements, &amp; Leadership</b>
<b>Professional Development Maximum 8 points</b>
<ol style="list-style-type: none"> <li>1. Scoring only includes participation in courses, conferences and training undertaken in the five years immediately prior to the closing date of application and completed after being awarded a primary medical degree.</li> <li>2. Completion of the JDOCS program for 12 months, accompanied by evidence of supervisor sign off for key clinical tasks, is scored <b>1 point</b> (max 1 point).</li> <li>3. Attendance at a vascular conference or workshop affiliated with the ANZSVS, SVS, ESVS, VSGBI, or other national vascular organisation is scored <b>1 point</b> (max of 3 points).</li> <li>4. Attendance at other medical conferences are scored at <b>0.5 points</b> (max of 2 points). Scoring does not include hospital-based courses or morbidity and mortality meetings or meetings or activities less than five hours in duration.</li> <li>5. Completion of an online course related to medical practice is scored <b>0.5 point</b> (max 2 points). Scoring only includes</li> </ol>

- courses at least five hours in duration and documentary evidence must include a completion certificate.
6. From March 2020 onwards, if a conference was registered for and cancelled due to COVID or if the conference was converted to online format, was >5hrs, attendance is scored if proof of registration and attendance is provided.
  7. All participation in courses and conferences will be scored only once in the entirety of the CV. The greater score will apply.
  8. Acceptable documentary evidence is certificate of course completion or conference attendance on organiser letterhead from organiser, or provision of course outline/conference program.
  9. **A maximum of 8 points can be awarded for Professional Development.**

**Achievements, Leadership and Management (evidentiary documentation required) Maximum 8 points**

1. Scoring only includes participation and achievements undertaken in the five years immediately prior to the closing date of application and completed after being awarded a primary medical degree.
2. Applicants score **1 point** (max 2 points) for significant academic scholarships or awards (must be at state, national or international level eg: RACS scholarships or medals, or competitive research grants where the applicant is the principal awardee). Scoring does not include travel grants, hospital or network awards, industry-based awards, or certificates of merit. Documentary evidence must be provided on organisational letterhead and include a detailed summary of the scholarship or award.
3. Applicants score **1 point** for an elected or co-opted position of a Government or Royal Australasian College of Surgeons Board or Committee with at least 12 months service (maximum 2 points). Documentary evidence must be provided on organisational letterhead and include a summary of participation.
4. Applicants score **1 point** for community leadership by undertaking volunteer work with a registered community group or charity on a minimum of monthly basis and be for a minimum of 12 months duration undertaken in the five years immediately prior to the closing of application (maximum 2 points). Documentary evidence must be provided on organisational letterhead and include a summary of participation.
5. Applicants score **1 point** for state or national representation, or a state or national award in a sporting field, state or national recognition in music, arts or academia (maximum 1 points). Documentary evidence must be provided on organisational letterhead and confirm recognition or representation.
6. Applicants score **1 point** for completion of RACS cultural competency and safety course (modules 1 and 2) or Te Reo Maori, or Aboriginal/Torres Strait Islander language skills, or acknowledged active involvement in ATSI/Maori cultural groups for more than 12 months (max 2 points). Documentary evidence from a relevant cultural group/representative (eg AIDA) must be supplied detailing a description of involvement, time commitment and cultural importance (and/or language proficiency) along with detail regarding the confirming representative's position.
7. **A maximum of 8 points can be awarded in this section.**

**Rural or Regional Residency, Training or Employment, Maximum 4 points**

1. Applicants will score **2 points** if they can certify that they are rural or regional residents.
2. The Board defines 'rural/regional residency' as residency for at least any 10 years cumulatively or at least any 5 years consecutively from the age of 5 upwards:
  - a. In Australia, residence in an area with a Australian Statistical Geography Standard – Remoteness Areas (ASGS-RA) score of 2-5. The Health Workforce locator available on the Department of Health website <https://www.health.gov.au/resources/apps-and-tools/health-workforce-locator>
  - b. In New Zealand, residence in an area that has medium to low urban accessibility, or is remote or very remote according to the Urban Accessibility Classification (UAC) <https://www.stats.govt.nz/methods/urban-accessibility-methodology-and-classification>
3. Applicants will score **2 points** if they have completed two years or longer, in at least 12-month consecutive intervals, in rural or remote employment or training. The Board defined 'rural or remote employment and training' as clinical placement in the ASGS-RA 2-5 region or NZ UAC medium urban accessibility or less.
4. Documentation confirming rural origin and or training/employment is required.
5. **A maximum of 4 points may be awarded for Rural/Regional Residency and Training.**